

April 21, 2020

Greetings New Mexico Worthy Matrons, Worthy Patrons, Secretaries & Treasurers,

On 4/15 we met via Zoom with a group of secretaries representing Aztec, Los Alamos, Santa Fe, Roswell, Melrose, and Jal along with several of the grand officers.

4/17 we met via Zoom with a group of secretaries representing Adah, Turquoise, Jessamine, Tularosa Basin, Las Cruces, Renick, Ruth, Georgetown, and Silver City along with the available grand officers.

**Grand Secretary Debbie** wanted to remind everyone that the customary donations that are made at the official visits can be done now if that would be helpful. I would suggest you make them if possible and just keep a copy of what you have done for the official visit presentations. She also emphasized the sign in book of each chapter must have a notice that the meeting was not held due to the Coronavirus 19. You can also use the Edict from the Grand Master and/or my letter to the chapters that we are dark until further notice. This could be attached to one page and the dates of all the meetings added as they are missed.

**Grand Treasurer Kathy is asking that the balances as of 12/31/2019 on every account you currently have be sent to her for the report she is putting together. Checking, savings, investments, etc.**

I am asking that the other chapters **who have not had their official visit** send the Secretary and Treasurer's books to me. Find a box that will hold the books and send under the **book rate**. (Renick, Roswell, Melrose, Ruth, Las Cruces, Aztec, Tularosa Basin, Los Alamos, Queen Esther, Santa Fe)

Please send the following:

**Secretary Cash Book, Treasurer Cash Book, Sign in book, Membership Ledger, and Minute Book**

Shipping cost for the first chapter was less than \$8.00 (but they were missing one book). I will mail them back to you when I have finished. My goal will be to return these to you in a week or so – depending on how many I get at once. If you are not able to send all the requested books, I will review what was missed when we do visit. If I can get these done before we have our official visit, I can spend more time enjoying your company!

I will also be sending to the chapters that meet once a month a dispensation that can be used if the chapter will be unable to hold the required 10 meetings. If you typically meet once a month you will probably need the dispensation. This is all based on our hope that we will be able to resume meetings in August. This does not allow for any of the chapters to go dark, but the expectation is that, when we are allowed to meet by the Governor and the Grand Master, we have all had at least two or more months off and will be excited to resume a regular meeting schedule. If not then, we will decide on Plan B.

Star Love,

*Pamela Sutcliffe.*

WGM